

# U.S. DEPARTMENT OF THE INTERIOR

Standard P.D

# Certification of Approval for Special Retirement Coverage

Under the Civil Service Retirement System (5 U.S.C. 8336(c))
Under the Federal Employees Retirement System (5 U.S.C. 8412(d))
Bureau: of Land Management, Bureau
Classification Title: Range/Forestry Technician
Organization Title: Engine Foreman
Series and Grade: <u>GS-0455/0462-06</u>
Position Number: F044
Category: Primary - rigorous - FF
RECOMMEND:
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Bureau Special Retirement Coordinator  12/09/96  Date
Bureau Special Retirement Coordinator    A
Bureau Special Retirement Coordinator  Date    12/09/96   Date    2/17/96   Delegated Official   Date    Approval:
Delegated Official Date

# POSITION CLASSIFICATION AMENDMENT

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11a. <u>DEPARTMENT OF THE INTERIOR</u> b. <u>BUREAU OF LAND MANAGEMENT</u>	d. LOWER	SNAKE RIVER D	DISTRICT			
c. IDAHO STATE OFFICE	e. FIELD OPERATIONS SUPPORT TEAM					
4. CSC TITLE AND BUREAU POSITION NO.				T		
SUPERVISORY RANGE TECHNICIAN (F044)		SCHEDULE	SERIES	GRADE		
		GS	455	06		
_ SAME AS PRESENT; AMENDED FOR: _ CSC TITLE, _ P	OS. NO., _ SEF	RIES, GRADE				
CERTIFICA	ATIONS					
5. I CERTIFY THAT THE POSITION IDENTIFIED ABOVE HAS CHANGED AS REFLECTED IN THIS AMENDMENT.	6. I CERTIFY T	HAT THE CHAN	IGES REFLECTEI	O ARE PROPER		
	CLASSIFIED	,	ILD! AMENDED	13 PROPERLY		
/s/ DALE ANDERSON (for) 11/22/96	Jalin.	Stewn	A 11	-22-96		
(Signature of Supervisor) (Date)	Signature of Off	icial Exercising Classi	ification Authority)	(Date)		
Title SUPERVISORY FIRE MANAGEMENT SPECIALIST	Title DOCITIO	N CLACOLLOA	CON OBSOLATION	_		
	Title PUSTIC	N CLASSIFICAT	TON SPECIALIS	T		

OR OTHER REVISIONS WHICH ARE TO BE MADE IN THE DESCRIPTION PROPER.

The incumbent will receive more frequent supervision than at the full performance level. Supervision will include monitoring and oversight on incidents and training assignments on small and less complex incidents. Frequent review and follow up will be required after more complex assignments. The formal training required to fully meet the requirements of the position will also be made available to the incumbent.

(This position amendment is being submitted for special firefighter retirement coverage. It has already been approved for coverage at the GS-07 level.)

> ireliahter LCSDer date approved Law Enforcement FERS: date approved \_primary/rigorous secondary/administrative

> > This position is for young and physically vigorous individuals and is subject to the maximum entry age restrictions.

## FF Special Retirement Coverage

Standard Position Description (SPD)#	F044
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Certification of <u>CSRS Primary (FF)</u> coverage approval for the above SPD can be found in the signed OPM general coverage certification letter dated 07/29/91.

Certification of <u>FERS Primary-Rigorous (FF)</u> coverage approval for the above SPD can be found in the signed DOI general coverage certification sheet dated 10/02/91.

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25. Description of Major Duties and Responsibilities (See Attached)

Supervisory Range/Forestry Technician, GS-455/462-7 Engine Foreman Position No. F044

#### INTRODUCTION

This position is located in a BLM fire suppression organization. The purpose of the position is to serve as a working crew supervisor for a group of engine crews.

### DUTIES

A. Serves as a working crew supervisor of two or more engine crews in carrying out fire suppression operations. Accompanies engine crews to fires and as Incident Commander sizes up situations, determines suppression tactics and procedures to be used, and directs attack operations utilizing engines with specialized equipment and hand tools. Scouts lines for potential problems and adapts plans to compensate for problems. Ensures area determined as the fire origin is secured and basic information is documented. May request additional air support and direct air operations also.

May serve as an engine operator.

On larger fires, fills line or overhead positions as assigned.

- B. Participates in prescription burning projects as assigned (generally directs multiple engine operations).
- C. Trains and supervises the work of crewmembers in maintaining pump and hoses, chain saws, and specialized hand tools. As a highly skilled engine crewperson performs or directs the performance of emergency field repairs of equipment to enable the equipment to remain operational, if possible, through the emergency.

Participates in fire readiness drills and safety sessions. Receives line firefighting training to increase qualifications.

- D. Spends 10-15% of the time in supervisory administrative activities such as selecting employees, timekeeping, coordinating work assignments, reviewing work performed for acceptability, setting performance standards and discussing end-of-season ratings, requisitioning supplies, completing equipment use reports, preparing fire reports, completing accident reports, explaining administrative regulations and procedures, performing property inventories, presenting or participating in the presentation of training courses, etc.
- E. Spends an estimated 10-20% of the time supervising other fire suppression related or other resource projects during a normal fire season. Inputs information into fire planning processes.

As time allows, plans prescribed burn projects to meet identified objectives. Adapts environmental information for specific burn site. Researches information regarding the effect of types of fuels and fuel moisture on burn results and smoke management requirements.

#### FACTORS

#### Factor 1, Knowledge Required for the Position

Knowledge of fire suppression tactics, methods and procedures relating to the use of engines and other specialized fire suppression equipment in various types of fuels and under a variety of weather and terrain conditions is required to supervise multiple engine crews in fire suppression operations. Prior line firefighting experience and experience with engines is required.

Knowledge of fire behavior including causes of fire; and the influence of wind, slope, topography, and fuel moisture on fire is required to determine the cause of the fire and type of fire suppression tactics to apply to a fire.

Skill in the use, maintenance and recurrent repairs for hoses, pumps, chain saws, and other power and hand tools to train and supervise crewmembers in the operation and maintenance of equipment and to effect emergency field repairs.

Thorough knowledge of BLM and other Federal and State wild fire organization and safety procedures is required to successfully lead fire crews in suppression activities in a variety of situations.

Knowledge of prescribed burn planning procedures and the ability to implement burning plans is required.

Knowledge of the personnel and administrative functions pertaining to the supervision of the crew is required (includes time reports, overtime and fire standby guidelines, travel authorizations, travel vouchers, equipment use reports, emergency requisitions, reporting lost or damaged property, injury reporting, and property inventory procedures).

Ability to supervise others in emergency situations is required.

Must have a valid state driver's license and the ability to operate the type vehicles assigned.

Ability to communicate effectively with others in emergency situations is required.

#### Factor 2, Supervisory Controls

The employee receives assignments from the supervisor in terms of what is to be done and the resources available to accomplish the assignments. The employee plans and directs the work of the assigned crews independently in most situations. As the crew supervisor, is responsible for analyzing fire situations and determining the methods and procedures to be used in suppressing wildfires within the established policies, previous training, and accepted fire suppression practices. Additional assistance is available in larger, more complex fire situations exceeding the engine crews capabilities. Work is normally reviewed at the completion of assignments.

### Factor 3, Guidelines

Procedures for performing the firefighting duties and administrative supervision are included in Bureau manuals, equipment documentation, etc. D to the variety of situations encountered in carrying out the firefighting assignments, the employee must select and adapt procedures to meet the

specific emergency situations encountered and to solve operational problems. The employee recognizes the need for and recommends changes to operating guidelines and procedures.

#### Factor 4, Complexity

The work consists primarily of supervising and working with the assigned crewmembers on the fireline and in maintaining fire equipment and tools. The multiple engine crews and the capability of the specialized equipment increases the alternatives available in taking suppression actions. Fires vary in size, intensity, and potential scope dependent upon the fuels, weather, topography and resource values of the specific location requiring the use of varying tactics and procedures. The employee coordinates a number of activities simultaneously in emergency situations.

### Factor 5, Scope and Effect

The purpose of the position is to serve as a working crew supervisor during firefighting and equipment maintenance and repair activities. The work performed by the crew contributes to the effectiveness of the firefighting organization in suppressing wild fires and protecting resource values. The firefighting decisions made also affects the safety and welfare of the assigned crewmembers.

#### Factor 6, Personal Contacts

Personal contacts as a working crew supervisor occur with firefighting personnel throughout the organization as well as with other Federal, State and public wildland firefighting organizations.

#### Factor 7, Purpose of Contacts

As a crew supervisor, contacts occur not only to obtain information, clarify assignments and report information, but also to plan, coordinate and advise on firefighting efforts in suppression assignments. The employee develops and maintains contacts with other wildfire organizations within the area and coordinates work plans with those entities. The employee may participate in firefighting critiques to resolve problems encountered in previous suppression actions and to improve procedures.

#### Factor 8, Physical Demands

This firefighting position requires strenuous physical labor on a recurring basis. The employee must meet the established step test and arduous physical requirements for the position.

#### Factor 9, Work Environment

This position includes recurring field assignments with exposure to various terrain, weather, smoke and fire conditions. Special safety precautions and the use of safety equipment is required. An estimated 10-15% of the time is spent in an administrative environment.